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17 AUG 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 14 August 1970

25X1A 1. Summer Interns: Several of the Area Studies Summer Interns have talked to Career Training Program Officers and two of this group have been selected for the Program in the fall of 1971. While at least two internal CT's selected in the past were ex-Interns who had been hired directly by Intelligence Directorate offices and subsequently applied for CTP, so far as we can determine, this is the first time that the Interns themselves have been looked upon as a CT recruitment source. We believe this to be a step in the right direction.

25X1A 2. Cooperative Education: [REDACTED] will visit Hampton Institute on 22 September to discuss our Co-Op Program with Institute officials. He has also made contact with Tennessee State (Negro university) and has made arrangements to visit that institution in September after the selection of their new Co-Op Coordinator.

25X1A 3. Position Classification: [REDACTED] a senior classifier, has [REDACTED] to review Office of Special Activities and Office of Special Projects positions.

25X1A The survey findings for [REDACTED] Stations and Bases have been coordinated with European Division officials. The reductions made will maintain average grade while at the same time permitting us to correct any organizational misalignments that may exist.

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4. Problem Solving Seminar #6: [REDACTED] has been

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designated as the Resource Officer for this seminar (Ways of Making Retirement More Attractive and Improvement of Insurance Coverage at the Time of Retirement). He has met with [REDACTED] Office of Training, and

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[REDACTED] Chief, Planning Staff, Office of Logistics, to discuss our support to the seminar and to advise those officers that, not only will we provide relevant data, but we will also appear at the seminar if and when

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requested. Initially, [REDACTED] staff will prepare a packet of information concerning retirement including an explanation of CSC and CIA retirement

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systems and some of the problems concerning retirement now being resolved or being considered within the Agency. [REDACTED] will brief the seminar participants at the appropriate time.

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[REDACTED]
Acting Director of Personnel

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OD/Pers/ [REDACTED] djp (17 Aug 70)

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